

BOOKING APPLICATION FORM

2019

This **BOOKING APPLICATION** form must be completed prior to hiring the facilities.
All Bookings remain unconfirmed until you have received a written confirmation

Booking Details:

Hirer: _____
 Contact Name: _____
 Contact Number: _____
 Address: _____
 Email: _____

Public Liability Insurance* policy no. _____ (attach copy)

**Public Liability Insurance must be valid to \$10, 000,000*

Purpose of Hire: _____

Start date: _____ Finish date: _____

(include Set-up and Pack-up)

Method of payment: Invoice

Nature of activity: _____

Anticipated no. of participants: _____

First Aid kit to be supplied by Hirer (Hirer to initial here in agreeance) _____

Regular Times available Mon – Fri 3:30pm-4:15pm and 4:15pm-5pm Fri 5pm – 5:45

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Court 1 A/B	Start: Finish:						
Court 2 A/B	Start: Finish:						
Court 3 A/B	Start: Finish:						
Court 4 A/B	Start: Finish:						
M/Purpose 1							
Fitness Studio							
Office							

Signature _____ Date: _____

Centre Contact details:

Civic Reserve Recreation Centre Ph. 5975 0133

Email CRRC.CSO@belgravialeisure.com.au

